



Exam administration policies

Examination security

NVIDIA is committed to ensuring that its certification exams are respected and valued in the marketplace. Accordingly, NVIDIA takes appropriate measures to ensure that the integrity of its exams are not compromised and also holds NVIDIA Authorized Testing Partners (NATPs) accountable for taking appropriate steps to prevent and detect fraud and exam security breaches. NVIDIA conducts periodic data forensics to identify patterns of aberrance in exam results that help detect cheating or content theft. For example, forensic indicators such as types of responses, latency, pass rates, and retakes may reveal patterns of cheating, collusion, or theft. However, prevention and early detection are critical elements that require the close cooperation of its NATPs. Therefore, in addition to relying on its NATPs to provide industry standard monitoring during testing, NVIDIA requires its NATPs to ensure an appropriate physical or virtual testing environment, and that administrators and proctors are sufficiently trained to provide good quality oversight of testing. Administrators and proctors who observe violations of rules, or suspect a testing security breach, will immediately contact NVIDIA.

Physical or Virtual testing environments

NATPs will confirm that the testing area is a professional environment where Test Candidates may take the exam without interruptions and each exam may be proctored with an unobstructed view of each Test Candidate in the testing area.

Acceptable methods of proctoring include:

1. Camera/video display - The proctor may remotely monitor the Test Candidate via a camera with access to a complete view of the testing environment.
2. Observation window - The proctor may monitor the Test Candidate through an observation window with a complete view of the testing environment.
3. In-Room proctoring - The proctor is located in the same room with the Test Candidate. This is typically the preferred method for larger groups of classroom testing.

Candidate check-in and exam procedures

1. The NATP will verify the Test Candidate's identity with at least one form of valid government issued identification (containing both a photograph and the Test Candidate's signature).
2. The NATP/Proctor will not allow recording or electronic devices in the testing area. Such devices include: wrist watches, cameras, computers, and cell phones. Additional Test Candidate property, such as books or bags, must be stored outside the testing environment or be inaccessible during the exam.



3. The NATP/Proctor may permit a Test Candidate to take a break during in-person testing if requested, but the testing clock cannot be stopped during the break. Test Candidates are not permitted to conduct activities during a break that may compromise exam security - including use of a telephone and/or communicating with other Test Candidates. Breaks are not permitted for remotely proctored exams.
4. The Proctor will confirm that the Test Candidate's ID matches the NVIDIA account information on the Proctor Validation Screen prior to launching the exam.
5. Proctors may answer questions regarding the functionality of the exam software, but may not answer questions or provide instructions related to exam content.

Cheating

If a test candidate is caught cheating the exam will be stopped immediately by the proctor/exam administrator. The test candidate will then be notified of the infraction, and informed as to what was observed.

Retake policy

- > If a candidate does not achieve a passing score on an exam in the first attempt, the candidate may purchase the exam again. There will be a 72 hour period before the exam can be rescheduled.
- > If a candidate does not achieve a passing score in the second attempt, the candidate must wait at least 14 days before retaking the exam a third time.
- > A 14-day waiting period is also imposed for the 4th and subsequent exam retakes. A candidate may not take a given exam any more than five times per year (12 months). This 12-month period starts the day of the purchase of the first exam. The candidate is then eligible to retake the exam 12 months from that date. To take a given exam more than five times per year or to have the time between attempts waived, a candidate must submit a request and obtain prior permission from NVIDIA. Requests should be sent to educert@nvidia.com. These requests should include the following information:
 - Candidate Name
 - Candidate Email
 - Candidate Exam Name

Cancellation Policy

NVIDIA will not issue refunds for exams that are missed by candidates. Candidates may reschedule an examination date only once. The rescheduled examination date must be within three months of the date the candidate first paid the examination fee for that examination and may not be a day during the last three days of that three-month period.



Online remote exams

If you choose to take an exam online remotely, you will need to install a secure browser on your computer provided by the NATP so that the proctor is able to communicate with you, monitor and record your examination session, and ensure that you are not able to use your computer, other devices, or materials to violate the examination rules, such as by consulting other resources for examination answers or harvesting examination content.

This will involve monitoring you and your computer in real time throughout the examination session such that your face, desk, workspace, and voice will be recorded for examination security and test integrity purposes. You will be monitored and recorded at your location by video, audio, and other technological means such that all activity at your location will be visible to the proctor.

The NATP will process your Personal Data including personal details provided (such as name and email address), qualifications, education, assessment details, any data captured during the exam session, including identification, monitoring data, answers to exam questions, results of the exam, and records of technical support. At the end of the exam (following final review and confirmed submission), to stop recording you must disconnect from the NATP's browser.

In the event any conduct is detected during the exam session that is contrary to the terms and conditions of this Agreement, you understand and agree that the examination may be paused or terminated without refund and that a report will be provided to NVIDIA. The NATP will share the results of your exam, including Personal Data, with NVIDIA.

Accuracy and Integrity of Exam Process

Following completion of your exam, NVIDIA and/or the NATP may review your exam record for scoring accuracy, for evidence of possible misconduct, and for response patterns that may suggest your scores do not represent a valid measure of your knowledge or competence as sampled by the exam ("Measurement Error"). NVIDIA reserves the right to invalidate your exam if the review of your exam record reveals (i) scoring inaccuracies (attributable to NVIDIA or to the NATP), (ii) response patterns indicative of possible misconduct on your part, or (iii) response patterns indicative of possible Measurement Error(s). If NVIDIA determines that your exam is invalid due to scoring errors or Measurement Error(s), you will be advised of options for retaking the exam. If NVIDIA determines that your exam is invalid due to possible misconduct on your part, NVIDIA reserves the right to invalidate your exam and consider your actions in violation of this Agreement.

NVIDIA Action for Noncompliance

You understand and agree that, if for any reason and at its sole discretion, NVIDIA believes your exam results do not accurately reflect your true knowledge or mastery of the subject matter of the exam and/or that you have violated this Agreement, NVIDIA has the right (without refund of any kind) to deny you any further participation in the exam, cancel a passed exam result, revoke any pre-existing NVIDIA Certificates or badges, and any other rights previously conferred on you by NVIDIA, and to permanently bar you from any further participation in the Certification Program.